**Document:**

**Title:** Draft Agenda 65th Plenary Meeting, Varna/ Bulgaria 18-19 May 2012

**Author:** AEMH European Liaison Office

**Purpose:** Approval

**Distribution:** AEMH Member Delegations

**Date:** 7 May 2012
AEMH 65th AEMH-Plenary Meeting, Varna/ Bulgaria

Venue: Resort Sunny Day, Hotel Marina (Hall Madara)

A G E N D A

Friday 18 May 2012

From 9:00 – 10:15 FEMS General Assembly for FEMS delegates and observers only.

10:15 - Opening of the 65th AEMH Plenary Meeting

1. Addresses of Welcome

2. Roll Call of Heads of Delegations new AEMH 12-032

3. Approval of the Agenda AEMH 12-019

Saturday 19 May 2012 - 65th AEMH Plenary Meeting continued

9:00 - 65th AEMH Plenary Meeting continued

4. Approval of the Minutes of the 64th Plenary Meeting Montreux AEMH 11-088

5. President’s Report
   a) AEMH Activity Report 2011 AEMH 11-098
   b) List of AEMH Documents 2011 AEMH 12-001
   c) AEMH Activities 2012
      - Congress of the European Association of Hospital Pharmacists;
      - Meeting with EAHP-President, 21 March – 23 March 2012 Milan
      - AEMH at the World Health Care Congress Amsterdam 23-24 May 2012
      - European Conference co-organised AEMH-EAHM-HOPE in the context
        of MEDICA 2012 and The German Hospital Day
   d) Presidency 2010-2012 , Evaluation AEMH 10-001
   e) President’s Report 2012 new AEMH 12-035

6. Financial Matters by AEMH-treasurer Dr. Sobat

      a. External Auditor’s Report AEMH 12-007
      b. Closing of accounts 2011 AEMH 12-010
      c. Treasurer’s Report of Year 2011 AEMH 12-004
d. Internal Auditor’s Report on accounts 2011 (by Dr Reggiani)  \[\text{AEMH 12-028}\]

e. Approval on Discharging the Board on the Financial Report 2011

6.2. Prevision on finances 2012 in respect of the budget 2012  \[\text{AEMH 11-016}\]

6.3 Draft Budget Year 2013 for approval  \[\text{AEMH 12-003}\]

7. Elections according to AEMH statutes

“Executive Committee and Board: Any physician of the Plenary Assembly still actively working in hospitals is eligible to be appointed to the administrative organs of the AEMH.

Article 12.1 All the members of the Executive Committee shall be elected by the Plenary Assembly, in secret ballot for a period of three years and can be re-elected.

All the other members of the Board shall be appointed by the Plenary Assembly, by secret ballot, for a period of two years and can be re-elected.”

- President, term 2013-2015 (member of the Executive Committee)
- 1st Vice-President, term 2013-2015 (member of the Executive Committee)
- 2nd Vice-President, term 2013-2014
- 3rd Vice-President, term 2013-2014

For information: History of AEMH Presidents and Boards  \[\text{AEMH 12-017}\]

8. Reports and Documents for adoption and decision

8.1 Internal Documents from Member Delegations

- Scandinavian Statement on Training and CPD  \[\text{AEMH 12-009}\]
- EMO Statement on Professional Qualifications  \[\text{AEMH 12-021}\]

8.2 External Documents

a) from Associated EMOs
b) from other Organisations

9. Dates and Venues of the next meetings

- 66th AEMH Plenary Meeting 2013
- 50th anniversary of the AEMH, 23-25 May 2013 in Paris on invitation of the French Conseil National de l’Ordre de Médecins
- 67th AEMH Plenary Meeting 2014, call for invitation

For information: Venues of AEMH Plenary meetings  \[\text{AEMH 12-018}\]

International Meetings Calendar 2012  \[\text{new}\]  \[\text{CPME Info 2012-044}\]

14. Any other business

10:30 End of the 65th AEMH-Plenary Meeting