



**ASSOCIATION EUROPÉENNE DES MÉDECINS DES HÔPITAUX  
EUROPEAN ASSOCIATION OF SENIOR HOSPITAL PHYSICIANS  
EUROPÄISCHE VEREINIGUNG DER LEITENDEN KRANKENHAUSÄRZTE  
EUROPESE VERENIGING VAN STAFARTSEN  
DEN EUROPÆISKE OVERLÆGEFORENING  
ΕΥΡΩΠΑΪΚΟΣ ΣΥΛΛΟΓΟΣ ΝΟΣΟΚΟΜΕΙΑΚΩΝ ΙΑΤΡΩΝ ΔΙΕΥΘΥΝΤΩΝ  
ASSOCIAZIONE EUROPEA DEI MEDICI OSPEDALIERI  
DEN EUROPEISKE OVERLEGEFORENING  
ASSOCIAÇÃO EUROPEIA DOS MÉDICOS HOSPITALARES  
ASOCIACIÓN EUROPEA DE MÉDICOS DE HOSPITALES  
EUROPEISKA ÖVERLÄKARFÖRENINGEN  
EVROPSKO ZDRŽENJE BOLNIŠNIČNIH ZDRAVNIKOV  
EUROPSKA ASOCIACIA NEMOCNICNÝCH LEKAROV  
EUROPSKA UDRUGA BOLNIČKIHI LIJEČNIKA  
ΕΒΡΟΠΕΪΣΚΑ ΑΣΟΪΙΑΪΙΑ ΝΑ ΣΤΑΡΣΗΤΕ ΒΟΛΝΗΧΝΗ ΛΕΚΑΡΗ  
ASOCIATIA EUROPEANA A MEDICILOR DIN SPITALE**

<b>Document :</b>	<b>AEMH 11-096</b>
<b>Title:</b>	<b>Draft “The Management of documents within the European Medical Organisations Alliance”</b>
<b>Author :</b>	<b>CPME - EMOs</b>
<b>Purpose :</b>	<b>Information</b>
<b>Distribution :</b>	<b>AEMH Member Delegations</b>
<b>Date :</b>	<b>October 2011</b>

## **The Management of documents (\*) within the European Medical Organisations Alliance**

### **PRINCIPLES**

1. The Alliance of European Medical Organisations (AEMH, CEOM, CPME, EANA, EJD/PWG, EMSA, FEMS, UEMO, UEMS) representing the medical profession as a whole in the European Union should, whenever appropriate, seek consensus in order to strengthen that advocacy.
2. Each European Medical Organisation (EMO) performs expert work in their individual branch of the profession. The collaboration with each other expands the scope of medical activities beyond the possibilities of each single organisation.
3. The independence and expertise of each EMO must be respected.
4. The Presidents and Secretary Generals (or their respective representatives) of the EMOs form the Presidents' Committee, which meets in conjunction with EMO meetings three times per year. The overall aim of the Committee is to agree on distribution of tasks of common interest, facilitate the formulation of common views and the endorsement of position papers from any organisation by the others.
5. The Presidents, having the mandate to represent their organisations can in the Presidents' Committee, express views in urgent matters of common interest even when there has been no time to circulate a document on the subject.
6. The EMOs, as independent bodies, when representing their respective constituencies, are free to communicate and promote their documents to external institutions, including those of the European Community. However, all efforts should be made to coordinate the individual organisations' views to ensure the unity of the profession and maximum impact in representation.
7. It is to be hoped that the documents of a European Medical Organisation, whilst expressing the expert views of that group, in order to maximise impact and maintain unity, should also be acceptable to the medical profession as a whole. As these documents are the results of extensive deliberations between the members of the originating organisation and represent the agreed European position of that organisation, such documents are not alterable by the other organisations. Accordingly, consultation with other organisations will be encouraged, prior to these documents being adopted as policy.
8. Each European Medical Organisation will promote documents endorsed by the Presidents' Committee.
9. Any organisation may decide that the content of another organisation's document raises an important principle for the constituency of that organisation. Such issues may

form the basis of a new statement, which should include a reference to the original document.

## **METHODS**

Documents for the Presidents' Committee should be sent no later than three weeks to the EMO organizing the next Committee meeting. This EMO will then circulate the documents to all other EMOs.

The document will be discussed at the meeting of the Presidents' Committee to ensure that no damage will be incurred to the interests of other organisations.

The document will after that be presented to the Executive bodies of the other EMOs by their presidents with the views/recommendations of the Presidents' Committee.

Ownership of any document must be retained by the original authorising Organisation and recognised by logo. Other organisations may add their logo underneath the original together with the word "endorsed by ..." as appropriate.

(\* based on Document [CPME 2004-003 FIN](#) (The Management of documents submitted by the Associated Organisations to the CPME; endorsed by the Presidents' Committee on 09.03.2006; adopted by the CPME Board on 11.03.2006), itself based on [CPME 2000-075](#)