**Document:** AEMH 08-005 REV3

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<th><strong>Title:</strong></th>
<th>Draft Agenda 61st Plenary Meeting 2-3 May in Zagreb/Croatia</th>
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<tr>
<td><strong>Author:</strong></td>
<td>AEMH Secretariat</td>
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<td><strong>Purpose:</strong></td>
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<td><strong>Distribution:</strong></td>
<td>National Member delegations, Participants in the 61st AEMH Plenary Meeting</td>
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A G E N D A

Friday 2 May 2008

9:00 Opening

1. Addresses of Welcome

2. Approval of the Agenda

3. Roll Call of Heads of Delegations

4. Approval of the Minutes of the 60th Plenary Meeting in Vienna

   a. Accounts and Treasurer’s Report of Year 2007
   b. External Auditor’s Report/ Closing of accounts 2007
   c. Comments on the Accounts 2007 by the auditors
   d. Internal Auditor’s Report on accounts 2007 by Dr Morresi
   e. Approval on Discharging the Board on Financial Report 2007

5.2. Finances 2008 by the AEMH-treasurer Dr Hrvoje Sobat
   a. Draft Financial Guidelines, for approval
   b. Decision on a Call for a one-off contribution for 2008
   c. Draft Budget Year 2009 for approval

10:30 – 11:00 Coffee Break

6. President’s Report
   a) Cooperation with PricewaterhouseCoopers
   b) Discussion on Core Values, Targets and Action Plan of the AEMH in 2008

7. 1. The Floor to the Associated European Medical Organisations
   - CPME: President Dr Michael Wilks
   - FEMS: President Dr Claude Wetzel

7.2. Reports from Meetings of Associated European Medical Organisations
   - EFMA/WHO/ Dr Joao de Deus
   - UEMO: Dr Sanchez-Garcia (Autumn meeting Toledo)
   - UEMS: tbc

12:30 – 13:30 Lunch

8. Parallel Sessions 13:30 – 15:30

WG 1) Pre- per- und Postgraduate Medical Training
   Chair: Dr Thomas Zilling

   - The Bologna Process (first cycle and the ECTS system)

AEMH Position Paper on the Bologna Process
Reference Documents
AEMH Statement on the Bologna Process  AEMH 05-051
Replies to the AEMH Enquiry  AEMH 08-014
Background Information
Key features of ECTS  AEMH 07-013

- **CME/CPD**: Presentation of National experiences with mandatory credit point systems
Reference Documents
CPD Improving Healthcare Quality, Ensuring Patient Safety: [Consensus Statement]

**WG 2) Accreditation of Hospitals and Centres of Excellence**
Chair: Dr Joao de Deus
2nd Part of the AEMH Statement

**Centres of Excellence**  AEMH 08-023
Reference Documents
AEMH Statement 1st Part  AEMH 07-042

**WG 3) Healthcare across Borders and the consequences on Risk Management and Patient Safety**
Chair: Dr Hrvoje Sobat
- Healthcare Professionals crossing borders

Reference Documents
National Reports of the AEMH delegations
EPSU-HOSPEEM on cross-border recruitment  AEMH 08-028

Background Information
The Edinburgh Agreement  Summary
The Portugal Agreement  Summary

**WG 4) Core Values, Targets and Action Plan of the AEMH**
Chair: Dr Raymond Lies

Reference Document  AEMH 08-004

Background Information
AEMH statutes  AEMH 06-047

15:30-16:00 Coffee Break

9. National Reports
**Approval** for a joint Austrian membership of the VLKÖ – Austrian Association of Senior Hospital Physicians and the Austrian Medical Chamber  AEMH 07-055 FIN

-Presentation of the highlights from the written reports by each delegation

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17:00 End of first day’s session
61st AEMH-Plenary Meeting, Zagreb 2-3 May 2008
Venue: Hotel “The Westin”, Krsnjavoga 1, 10 000 Zagreb/ Croatia

A G E N D A

Saturday 3 May 2008
9:00

9. Reports and Documents for adoption and decision from the parallel sessions

WG 1) Pre- per- und Postgraduate Medical Training
Chair: Dr Thomas Zilling
AEMH Position Paper on the Bologna Process AEMH 08-037

WG 2) Accreditation of Hospitals and Centres of Excellence
Chair: Dr Joao de Deus
Centres of Excellence AEMH 08-023

WG 3) Risk Management/Patient Safety, including Healthcare across Borders
Chair: Dr Hrvoje Sobat

WG 4) Core Values, Targets and Action Plan of the AEMH
Chair: Dr Raymond Lies
For adoption AEMH 08-004 REV

10. Submission of other Documents
a) Cooperation with PricewaterhouseCoopers AEMH 08-018
b) Nordic Resolution on Working Conditions of Hospital Physicians AEMH 07-062

10:30 – 11:00 Coffee Break

12. Elections as the AEMH Statutes
“Executive Committee and Board:
Any physician of the Plenary Assembly still actively working in hospitals is eligible to be appointed to the administrative organs of the AEMH.
Article 12.1 All the members of the Executive Committee shall be elected by the Plenary Assembly, in secret ballot for a period of three years and can be re-elected
All the other members of the Board shall be appointed by the Plenary Assembly, by secret ballot, for a period of two years and can be re-elected.”

- 1st Vice-President, term 2009-2011 (member of the Executive Committee)
- 2nd Vice-President, term 2009-2010 (member of the Board)
- 3rd Vice-President, term 2009-2010 (member of the Board)

For information: History of AEMH Presidents and Boards AEMH 08-011

12.1 Appointment of auditors
AEMH Statutes 15.5 “The auditor shall be elected by the Plenary Assembly for three successive financial years.”
- External Auditors: Recommendation of the AEMH Board to confirm the external auditors “Experts Comptables Associés” in their office for the term 2009-2011.
- Internal Auditor, term 2009-2011
13. Dates and Venues of the next meetings
- 62nd AEMH Plenary meeting 2009 in Bulgaria, Place and Date to be confirmed
- 1st Joint Meeting of all European Medical Organisations, 11-13 June 2009 in Brussels

-- 63rd AEMH Plenary Meeting 2010, call for candidate to host the meeting

For information: Venues of AEMH Plenary meetings
International Meetings Calendar

14. Miscellaneous

13.00 End of the 61st AEMH-Plenary Meeting