| Document : | AEMH 04/024 |
| Title: | Questionnaire “Management and Budgetisation” |
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| Purpose : | Inquiry |
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AEMH-Working Group “MANAGEMENT AND BUDGETISATION”

Dear Madam, dear Sir, dear colleagues,

The relation between financial means at our disposal and the services that we are able to provide to the population is evident.

At the mercy of the different national sanitary policies the doctor appears more and more to be responsible for the increase of health costs with a purely technocratic or political trend to define the available financial means.

It is therefore important our profession to be properly represented in the circles where decisions are made, in order to ensure that they are taken with full knowledge of the facts and not directed by purely economic criterias according to an industrial and commercial reasoning.

This also means we are not prepared to accept decisions taken against our will and ignoring the current medical knowledge in the matter.

In order to coordinate our action, we need to improve our knowledge about the actual situation.

Therefore, I would be grateful if you could answer the attached questionnaire.

With kind regards,

Yves Guisan, MD
The situation in your country:____________

1. **Status of the hospital doctors**

   Are doctors employees?
   - **YES**
   - **NO**

   If YES, describe the terms of the contract (the fundamental parts).

   Do hospital doctors have also an ambulatory activity?
   - **YES**
   - **NO**

   If YES, privately, or as part of the accreditation contract?
   - privately
   - contract

   What about private patients?

   Or do they benefit from an agreement according to the fee for service principle?
   - **YES**
   - **NO**

   If YES, what are the agreement conditions?

   Or is there a combination of both depending on whether the patient is public or private or other criteria?

   Are hospital doctors associated to the elaboration of national public hospital budgets?
   - **YES**
   - **NO**

   Or do only salaried doctors get involved and is the self-employed professional excluded?
If YES, in which way can doctors in self-employed practice get the possibility to express their opinion?

Are public hospital budgets submitted for approval to your professional association?

If YES, are your remarks taken into consideration?

If NO? Why?

2. The role of hospital doctors in the hospital economic policy.

Are doctors associated to the elaboration of regional hospital budgets?

If YES, does this mean that they are not at the national level?

Are the colleagues committed to this task salaried heads of departments?

Do they carry an outpatient medical practice beside it?

Or are they civil servants of the public health services of the state?

Can they be self-employed professionals with an accreditation contract?

Are these regional hospital budgets submitted for approval to your professional association?
If YES, are your remarks taken into consideration?

If NO? Why?

Are other health professionals associated to the establishment of the economic policy of the hospital?

If YES, who and to which extent?

3. Training

Is training financed exclusively by the ministry of social affairs and health?

or is the ministry for national education also involved?

Are the interlocutors from the government medical doctors?

If NO, what are their qualifications?

Is the budget for education separate from the operational budget of the hospital?

If NO, is education taken into consideration in the establishment of the budget and how?

Is the hospital chief medical staff associated?

How?
In one case or the other are professional associations consulted in the establishment of the education budget?

YES  NO

4. Role of hospital doctors - heads of departments

Are doctors heads of departments participating in the establishment of the budget of the hospital where they practice?

YES  NO

Through the dean of the college?

YES  NO

Individually for each service?

YES  NO

Do self-employed professionals with an accreditation contract participate?

YES  NO

Is the budget of each department imposed by the administrative direction of the hospital?

YES  NO

Are they responsible for the management of their department, e.g.

<table>
<thead>
<tr>
<th>Staff recruitment</th>
<th>Purchase of technical infrastructure</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td></td>
<td>NO</td>
</tr>
</tbody>
</table>

Do they share the responsibility for the management of their department with the administration?

YES  NO

How?
5. Financing conditions

Is the hospital financing based on fixed amount or on DRG?

<table>
<thead>
<tr>
<th>Fixed amount</th>
<th>DRG</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

Do doctors participate in the establishment of the classification of the patients?

YES  NO

Do they participate in the establishment of cost weights and the valuation of fixed amounts in monetary units?

YES  NO

Are the doctors involved heads of departments?

YES  NO

Do they keep an individual practice in beside this task?

YES  NO

Or are they civil servants of the public health department of the state?

Is the valuation of the fixed amounts nation wide or specified for each hospital?

<table>
<thead>
<tr>
<th>National</th>
<th>individual</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

If the valuation is specified for each hospital, do the doctors-heads of department participate in the establishment of the valuation into monetary units?

YES  NO

Through the dean of the college?

YES  NO
Separately for each department?

YES  NO

Do self-employed professionals with an accreditation contract participate in the calculation?

YES  NO

How is dealt with an eventual deficit?

<table>
<thead>
<tr>
<th>Carried forward to the next year</th>
<th>Adaptation of the fixed amount/DRG of the next year</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

In case of a deficit do doctors get penalized?

YES  NO

If YES, how?

Has the method of fixed amount or DRG modified medical practice?

YES  NO

Have hospital stays become shorter?

YES  NO

Did it lead to an indirect selection of patients?

YES  NO

Are complicated pathologies transferred to another specialised hospitals?

YES  NO

Does the financing of these specialised hospitals obey to the same fixed amounts rules?

YES  NO

If NO, how are they financed?
Are other health professionals associated to the financing modalities of your hospital unit or department?

YES  NO

If YES, who and in which respect?